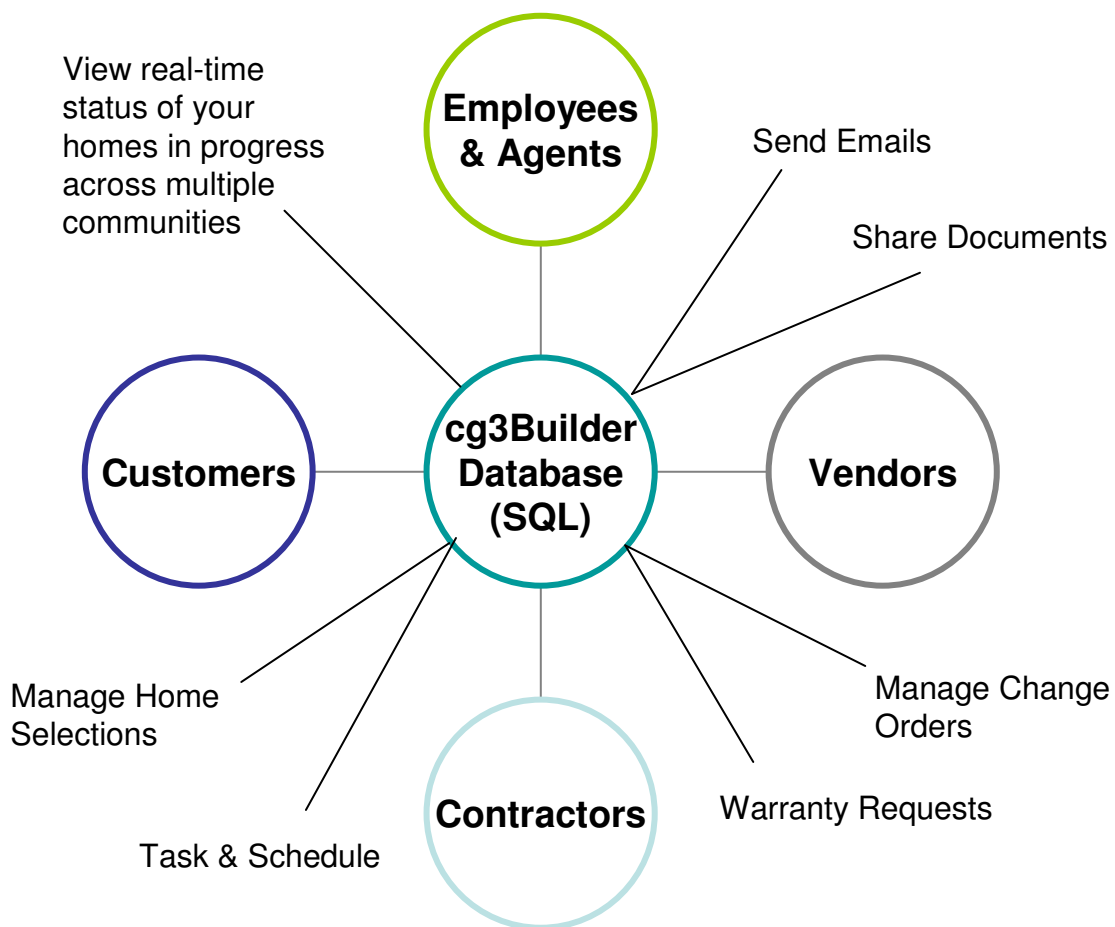


## We Make it Easy to Manage and Control Your Business

CG3Builder is a centralized web portal where your team can manage all of your home building projects. Your employees, vendors, contractors, and homebuyers have access the most current information.

**No software to install, no hardware to buy, no technical staff required.  
All you need is an internet connection and a web browser.**



- ✓ One central place for your project management data
- ✓ Self-Administration of system and users.
- ✓ Set permissions by user... allow or deny access to make changes to the data
- ✓ Simple data entry forms with auto-fills
- ✓ Anytime, anywhere access via the internet
- ✓ Affordably priced solution

## Overview of Features & Benefits

### Features

- Prospect Management
- Sales Management
  - ✓ Contracts
  - ✓ Customer Quotes
  - ✓ Change Orders
  - ✓ Work Orders
  - ✓ Buyer Payments
- Payment Reminders
- Home Options
- Home Selections
- Customer Service
- Document Sharing
- Calendars & Tasks
- Critical Path Scheduling
- Detailed Reporting
- Homebuyer Portal
- Business Partner Communications
- Self Administration of System and User Accounts

### Benefits

- Anytime Connectivity  
24 Hours/ 7 Days/Week
- No Software to Purchase or Maintain
- Eliminate Multiple Programs and Databases
- Free Upgrades
- Free Technical Support
- No Installation Headaches
- No Hardware Headaches
- No Need for In-house Technical Support Staff
- Expense Paid By Your Homebuyers...No Capital Investment
- Subscription Pricing (pay-as-you-go)

## Detailed List of Features

### System Setup & Company Profile

- ✓ **Company Administration**
  - Manage Company Profile
  - Admin Email Notification
  - Manage User & Vendor Accounts
  - Multi Level User Security
  - Company Document Manager
  - Team & Vendor Email
  - Upload Company Forms & Documents
- ✓ **Configure & Setup Page Layout**
  - Home Check List
  - Customer Surveys
  - Form Letters
  - Sales Contracts
  - Form Disclaimers
  - Project Milestones
  - Home Information
  - Plan Information
  - Flag\App. Change Orders
  - Home Worksheet
  - Home Colors & Selections
- ✓ **Preloaded Items Included**
  - Custom Login Page
  - Colors & Selections
  - Project Schedule
  - Pick List & Categories
  - Sample Options
  - Home Templates
  - Task List

### Prospect Management

- ✓ Manage Prospect Information
- ✓ Track Visit Dates
- ✓ Demographic Surveys
- ✓ Broker & Realtor Tracking
- ✓ Mortgage Calculator
- ✓ Note & Comment Pad
- ✓ Agent Task Calendar
- ✓ Manage Sales Contract & Form Letters
- ✓ Multi Home Quotes
- ✓ Reports and Graphs
- ✓ **Demographic Reporting**
  - Prospect Activity
  - Prospect - by Realtor
  - Prospect - by Broker
  - Prospect - by City
  - Prospect - by Zip Code
  - Prospect – by Rating

### Home Management

- ✓ Customer Profile
- ✓ Inventory Homes
- ✓ Project Email
- ✓ Home Check List
- ✓ Customer Survey
- ✓ Buyer Login Area
- ✓ Option & Change Order Tracking
- ✓ Setup & Copy Option Templates
- ✓ Document & Photo Manager
- ✓ System Tracking Notes
- ✓ Manage Customer Payments
- ✓ Payment Notification Email
- ✓ Buyer Task List
- ✓ Manage Colors & Selections
- ✓ Setup & Copy Selection Templates
- ✓ Note and Comment Pad
- ✓ Manager\Builder Task List
- ✓ Task Calendar
- ✓ Critical Path Scheduling
- ✓ Manage Project Dates & Milestones
- ✓ Guest Email with Link to Home Information
- ✓ Mailing Labels
- ✓ **Reports and Graphs**
  - Home Worksheet
  - Buyer Activity
  - Upcoming Closings
  - Start Schedule
  - Orientation Notices
  - Projected Income Summary
  - Mortgage Broker Notices
  - Sales Analysis
  - Total Sales Contracts
  - Closed Home List
  - Customer Information
  - Buyer Payment Summary
  - Standard Options

### Customer Service

- ✓ Customer Profile
- ✓ Owner Login Area
- ✓ Email Notification
- ✓ Work Orders
- ✓ Email Request to Vendor
- ✓ Task List
- ✓ Warranty Task Calendar
- ✓ Document & Photo Manager
- ✓ **Reports and Graphs**
  - Vendor Reports
  - Incomplete Orders
  - Request - by Customer
  - Request - by Vendor
  - Request - by Community
  - Request - by Category
  - Matrix Report – by Vendor
  - Matrix Report – by Age

## Powerful Software for Builders

- ☑ We provide your team, your employees, vendors, contractors, and your customers with a web-based, centralized point of communication on your home building projects.
- ☑ Our system has been developed over the past 5 years working closely with award winning home builders and their national consultants.
- ☑ Our service will grow as your business grows. As upgrades become available, you automatically get them... FREE.
- ☑ Our software and our development team are built to be flexible. If you find an additional report or feature is needed to help you properly manage your business... you let us know and we'll do our best to get it added!
- ☑ Our service is ideal for the builder who has a strong need to 'get control' of their data and make communication with their team easier.
- ☑ If you are currently using multiple programs to manage your data and you find that it is still hard to get things done, or to quickly know the status of a particular item, then CG3Builder can help you.